**SERVICE REQUEST**

Please complete this form and submit by e-mail to **RManashi@fvci.aero.** Inaccurate or omitted information may result in delays. Attach all relevant information and photos to provide a complete and detailed description. For after-hour AOG request, please contact **Bob Manashi** by calling **510.853.3275**, or by e-mail at **RManashi@fvci.aero**.

**TODAY’S DATE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Request  **AOG**  Repair Request  Inquiry

Requestor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requested Response Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Aircraft Location\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next Schedule Flight\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Operator |  |
| Contact |  |
| Telephone |  |
| E-mail |  |

**CUSTOMER INFORMATION**

**AIRCRAFT DATA**

|  |  |  |  |
| --- | --- | --- | --- |
| Aircraft Registration |  | Aircraft MSN |  |
| Aircraft Type |  | Aircraft Flight Hours |  |
| Engine Type |  | Aircraft Cycles |  |

**AIRCRAFT MODIFICATION DATA**

|  |  |  |  |
| --- | --- | --- | --- |
| Winglets Installed | Yes  No | | |
| Modification Type | Cargo Conversion | | Yes  No  Other |
| STC |  | | |
| Date Accomplished |  | | |
| Aircraft Flight Hours at Modification | |  | |
| Aircraft Flight Cycles at Modification | |  | |

**PARTS INFORMATION**

| Description | Part Number | Nomenclature | Serial Number |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**DETAILED DESCRIPTION**

*Please provide detailed description and location of the damage station location, stringer and longeron, including dimensions, lengths of cracks, damage to adjacent structure, repairs or additional damage within 22 inches of the reported damage. Include drawings, images and sketches.*